



KNOWLEDGE ALLIANCES

Financial aspects

EACEA

Kick Off meeting

Brussels, 4th February 2020

Unit A2 – Higher Education: Knowledge Alliances, Bologna support, Jean Monnet

The Unit cost financing system

- ❑ The EU financing for Knowledge Alliances activities is based on a fixed unit cost contribution per day worked by staff or per day on mobility.

- ❑ Thus, there are two categories of unit costs:
 - ❑ A fixed amount per day worked on the implementation of the Work Programme;
 - ❑ A fixed amount per day on learning mobility

Unit Cost for implementation of the project

This unit cost contribution per day worked co-finances:

- **All activities directly linked to the implementation of the project :**

project management, project meetings, production of intellectual outputs, studies, dissemination, participation in events, conferences, travel, etc

- **All costs linked to these activities:**

Staff cost, travel and subsistence, subcontracting, equipment and overhead costs.

What is intended by "staff"

A person involved in the project having a legal, financial relation with a member of the AllianceConsortium.

The following conditions need to be met:

- Subordination link
- Traceability in the accountancy
- Working time is declared and properly justified by a time recording system

Example:

People with an employment contract (permanent, temporary, interim staff) employed by member organisations or other forms of legal relation (freelancers, contract for project worked based daily rates, etc...)



Unit cost for complementary learning mobility (optional)

A fixed amount is paid per day for Learning Mobility:

For short term mobility of learners and staff in order to support or complement the main activities of the Alliance.

Example:

- ✓ A group of students from a Higher Education institution (HEI) sent to a consortium company for curriculum development or vice-versa from a company to a HEI...
- ✓ Teachers from a HEI sent to another organization within the consortium for a learning period.

! The two types of contributions CANNOT be cumulated for the same day: participation in a consortium meeting abroad is NOT a learning mobility.

Modifications of the Budget



Budget transfer between Partners ✓

Budget transfer between staff categories ✓

Number of man days can be changed ✓



No transfer between the Learning Mobility and the Project Implementation budget,

because it would change the nature of the planned activities.



Audit

External auditors can perform an audit up to 5 years after closure of the project and final payment

Supporting documents have to be kept demonstrating that reported days were effectively worked on the project or mobility effectively took place.

✓ ***Evidence of days worked on project Implementation :***

- detailed timesheets
- employment contract, payslips, bank transfers;
- extract of official accounting books, proof of presence to meetings and events,

✓ ***Evidence of days effectively on Learning Mobility :***

(e-)tickets, (e-)boarding pass, invoices, proof of payments, ...



European Commission

thank you

merci, obrigado, grazie, gracias, kiltos, спасибо, tack, хвала, köszönöm, teşekkür ederim, danke, асіў, Dank u, hvala vam, tak, þakka þér, σας ευχαριστώ, ddiolch 'ch, dakuji, תודה, Tapadh leibh, falemnderit, hvala, dziękuję, ありがとう, Ďakujem, blagodarya, Takk, 多謝, 謝謝, tainan teid, дзякуй, спасибо, trugárez, Vi благодарам, धन्यवाद, Go raibh maith agaibh, Paldies